REPORTS INVENTORY

CONTROL NO.

PREPARE IN DUPLICATE

1. TITLE OF REPORT (if a fill-in report include Form No.) ANNUAL DOLLAR VALUE REPORT	2. TYPE OF REPORT	X STATISTICAL NARRATIVE MACHINE-NAME LISTING

3. FUNCTIONAL AREA		PERSONNEL	TRAINING	ADMIN. GENERAL
	X	LOGISTICS	SECURITY	OTHER (specify)
		MEDICAL	FINANCE	

4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.)	6. DISTRIBUTION (No. of components not number of copies)
1	ANNUAL	1

7. FORMAT (memorandum, form computer print-out, etc) FORM	8. ADP PROCESSING		IF YES GIVE ADP PROCESSING NO.	9. DIRECTIVE AUTHORITY REQUIRING REPORT
		YES		STAT
	X	NO		

10. PREPARING COMPONENT (include lowest level contributing information to report) OSA/Logistics	11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) --

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR	$ 300.00

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

Office of Logistics requirement   STAT

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT	ESTIMATED SAVINGS	
	MAN-HOURS	DOLLARS
RETAIN AS IS OTHER (explain)		
CHANGE	-0-	-0-
DISCONTINUE		

16. DATE OF INVENTORY	17. NAME AND TITLE OF PERSON FURNISHING INFORMATION	18. EXTENSION
20 Oct 1970	Logistics Officer, OSA	

Classification